

Northglenn High School Football Program

Booster Organization

601 West 100th Place, Northglenn, CO 80260



MONTHLY MEETING MINUTES

DATE: January 18, 2017

TIME: 6:30 pm

LOCATION: Coach's Office

ATTENDANCE:

Jessica Bottger, Matt Dean, Jim and Glenda Beemer, Michele Ibanez, Basil Swatzell, Audrey Chapel, Dale Sparks, Summer Valdez, Mike and Aislinn Pando, Jacque Henke, Rowena Gade.

Coach Dean

- Dean gave overview for the new uniforms which will be 99 Red Jerseys 99 White Jerseys and 120 White Pants. Those numbers were based on several factors such as trying to get Varsity and JV the same type of Uniform, (Varsity players would keep the black uniforms), and lowering future costs. The two estimates were as follows:
 - Riddle \$24,000
 - Sportline-Under Armour \$32,460 with 10% of this expense coming back to the organization.
 - Dean would like to use the "kickback" from this order to purchase Under Armour compression shirts to provide all players that attend camp.

The District provides the school with \$2,500 for uniform expenses. We will have to figure out how to apply those funds to the invoices, since we were told that the school does not make partial payments towards invoices. Dean advised that if we order through Sportline the invoice would not be provided until August. The order needs to be placed no later than February 20th so we should be prepared to motion and vote on this during the February 15th, 2017 meeting.

- Dean discussed his summer camp plans for next year, instead of the \$50 camp fee going back to the organization he would like that fee to be used towards ordering each player a girdle and shorts (the compression shirt would be provided) following is an outline of dates/events:
 - May 22nd-May 26th - Incoming Freshman Mini Camp
 - Upperclassman would help run this camp
 - May 30th - June 3rd - Week 1 of Team Camp
 - Incorporate Team Bonding Activities: Camp Out, Madden Tournament, Movie Night
 - June 5th - June 9th - Week 2 of Team Camp
 - Scrimmage Vs. Legacy High School June 8th
 - Equipment Check in June 9th
- Dean confirmed that he is registered for the upcoming coach's clinic in February the cost of this was \$500.00.
- Dean is still obtaining a quote for the Helmet and Shoulder pad needs.
- Dean believes Freshman Night is in March, he will confirm the date.
- OTA's will be held in May, and include incoming freshman, Dean will check the Baseball/Track schedule to confirm dates.
- Dean will confirm where we are with coaches and if we will need/have any to be paid at/around the March meeting.

President: Jessica Bottger

- Jessica has cleaned up the bingo locker.
- Jessica made a motion to purchase 2 new pickles for bingo and to raise the rolling bank to \$4,000. This motion was seconded and approved.

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- Jessica asked Summer to send the bylaws out to the board members, so the board can begin revising those in the upcoming months. Summer agreed and said she will also include bylaws from a few other football organizations for comparison purposes.
- After the standard business of the meeting concluded Jessica turned the meeting over to Aislinn Pando (nominating committee) to hold Voting for the upcoming year. Results of that vote are as follows: (and attached)
 - President- Summer Valdez
 - Vice President- Jessica Bottger
 - Treasurer- Jim Beemer
 - Bingo Chair-Jacenta Middaugh
 - Co-Bingo Chair-Jacque Morton
 - Secretary-Michele Ibanez
 - Concessions Manager-Dale Sparks
 - Merchandise-Jessica Lidderdale
 - CO-Merchandise-Jennifer Kealy
 - JV Rep- Terri Worley
 - At Large Chair-Charles Lidderdale

Vice President: Charles Lidderdale

- Charles was not in attendance. Jessica will take over this position.

Treasurer: Jim Beemer

- Jim provided updated financial reports and said that generally all looks good with our finances.
- Jim asked Jessica when our next bingo must go would be, Jessica believes it may be the second week of February.
- Jim wanted to confirm if Jacenta would be doing the quarterly filing that is due at the end of the month. Jessica believes she will, she will confirm with Jacenta or do it herself
- Jim noted that the uniform quotes are higher than the \$22,500 we currently have budgeted, however given where we stand now he thinks we will be fine to cover the additional expense.
- Discussion was had as to the potential for payroll for coach's. We will have to see what options our version of quickbooks has for payroll.

Secretary: Summer Valdez

- Summer provided meeting minutes from the December meeting. The minutes were reviewed. She motioned to approve those minutes, the motion was seconded and approved.
- Summer asked the board to prepare any idea/suggestions they wanted to make as initiatives for the upcoming year, and purposed annual calendar outlining booster tasks/initiatives.
- Summer stated that all board meetings will generally continue to be held on the third Wednesday of each month.

Bingo Chair: Jacenta Middaugh

- Jacenta was not in attendance.
- Jessica B provided an update that Terri Worley has obtained her bingo manager license. The organization will reimburse her the \$25 cost to obtain that license. Jennifer K. should have license shortly and Jacque will begin the process to obtain hers as well.
- Jacque lead a discussion on bingo participation. She had prepared a document showing the players that attend on a regular basis (and those that do not) and provided that to Coach Dean. Discussion was had on what Coach may be able to do to get more involvement from the boys, he suggested maybe separate bingo points from commitment club to be used at equipment check out. Some other suggestions were: Mid-Week Emails to the

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team, in addition to the day of email, thank you/recap email, small incentives during the bingo session such as snacks/drinks. Different scheduling options, sign ups, split shifts were all discussed as well. It was concluded that generally speaking we need at least 7 players and 3-4 boys to make a shift run smoothly. We will begin having a sign in sheet and sending the mid-week reminder emails ASAP. Michele will draft the new bingo email for the boards review.

Field Manager: Audrey Chapel

- Nothing to report. This position is now open to be filled.

Merchandise Manager: Jessica Lidderdale

- Jessica was not in attendance. She did send an email stating she does not have any current needs but will need to put in an order before the first "parent night meeting". The board thinks she is talking about the meeting we have closer to season, but Summer will confirm.

Concessions Manager: Dale Sparks

- Dale did not have any current needs.

Varsity Player Rep: Glenda Beemer

- Glenda had nothing to report.

Freshman Player Rep: Terri Worley

- Terri was not in attendance. This position is now open to be filled.

JV Player Rep: Jennifer Kealy

- Jennifer was not in attendance. Terri will be taking this position.

Fundraising Chair: Roxanne Seguar

- Roxanne Seguar was not in attendance. Discussion was had as to Roxanne's involvement on the board. We hope that she is willing to help next year, but since this an important position we would like to open it back up in case someone can provide more time.

Team Meal Coordinator: Michele Ibanez

- Michele requested again a list of food that was purchased/cost that were spent, so we can better plan for next year.
- Michele will pull together her notes, and contact list of vendors that donated last season so we can start lining up donations for next season. This will need to be a team effort as of now this position is vacant for next year.
- Jessica B. said that she would still be available to deliver team meals on Fridays if needed.

Special Events Chair: Open

At Large Chair: Open

- Charles will take over this position.

Next meeting scheduled February 15th 6:30-7:30 coach's office

Summer Valdez

Summer Valdez, Booster Secretary

Northglenn Booster Club Voter Ballot January 2017

Position	Name	Votes Yea	Votes Nay
President	Summer Valdez	10 yea	
Vice President	Jessica Bottger	10 yea	
Treasurer	Jim Beemer	10 yea	
Bingo	Jacenta Middaugh	10 yea	
Bingo co-chair	Jacque Morton	10 yea	
Secretary	Michele Ibanez	10 yea	
Concessions	Dale Sparks	10 yea	
Merchandise	Jessica Lidderdale	10 yea	
Merchandise co-	Jennifer Kealy	10 yea	
Fundraising	Roxanne Segura		10 nay
Varsity Rep	Glenda Beemer	10 yea	
JV Rep	Terri Worley	10 yea	
At large Chair	Charles Lidderdale	10 yea	
Team Meal Coor			
Special Events			
Field Manager			
Freshman Rep			

vote yea all for Jacenta Middaugh per email 1/18/17
 vote yea all for Terri Worley per email 1/18/17
 vote yea all for Jennifer Kealy per email 1/18/17
 vote yea all for Charles Lidderdale per email 1/18/17
 vote yea all for Jessica Lidderdale per email 1/18/17